



## Policies for Teen Driver Education Courses

Driving schools in the State of Washington are governed by the Washington Department of Licensing (DOL) and must adhere to strict requirements and standards set forth by the State. Olympic Driving School strictly adheres to all State requirements, which can be found here: [RCW 46.82](#) and [WAC 308-108](#). Highlights from these requirements which may impact students enrolled in our course include:

- Students must be 15 years old by the first class. There is no age limit for students to enroll in "Teen" courses (i.e., adults 18+ are welcome).
- Students may only miss 3 classes, and any class they miss must be made up. Missing more than 3 classes requires the student to retake the entire course.
- Students must complete both the classroom (30 hours, including classroom final exam) and driving (6 hours of driving and 1 hour of observation) portions of the course before their course completion will be entered into the DOL system.
- Students may only complete 1 hour of driving lessons per day.
- Students must obtain a Washington State Instruction Permit and have it in their possession for every drive lesson. Photocopies or pictures of their permit are not accepted.

In addition to the course requirements set forth by the State of Washington, Olympic Driving School has adopted the following policies:

- The first hour of the first class is reserved for parents/guardians to attend with their students. Parents should attend to ensure they understand the course, and their involvement in the student's success in progressing through the course and becoming a safe driver for life.
- Students must pass the classroom final exam with a score of 80% or higher. Students will be given unlimited attempts to pass the classroom final exam, but a \$20 fee will be assessed for each attempt after the student's third attempt. Any unfinished drive lessons may be delayed until after the student has successfully passed the final exam. Oral exams may be arranged for an additional \$25.
- **Students must complete all classes (including final exam), drive lessons, and drive observation within 26 weeks (6 months) of the course start date.** Failure to complete the course within 26 weeks will result in the student's course being entered as "incomplete". The DOL recognizes an incomplete course as a failed course, and the incomplete course cannot be removed from a student's DOL record. This does not prevent the student from subsequently passing the course and having the completion entered in their DOL record. A completed Driver Training Course is required for any student under the age of 18 to obtain a Driver License. **Any student whose course has been entered as incomplete must pay an additional \$250 fee within 6 months (following when the course was entered incomplete) to re-enroll in the course and resume driving lessons. Students will be granted 1 additional month per remaining drive lesson to complete the course.** If the student again does not finish the course within the appropriate timespan, then they will not be permitted to re-enroll a second time and will instead be required to retake the entire course. If a student wishes to re-enroll after 6 months has passed from the time their first course was entered incomplete, they will need to retake (and pay for) the entire course.
- Repeated disruption of class, disrespect shown towards instructors and staff, altercations with other students, cheating, and/or participating in the course while under the influence of alcohol or drugs can result in dismissal from the course, without reimbursement of tuition and fees.
- **We issue instruction permit waivers by close of business on the second day of class. You should not make a permit appointment with DOL sooner than the third day of class.**
- **24 hours cancellation notice is required for all drive lessons. Failure to cancel or show up on time (within 10 minutes) will result in a \$68.00 fee. In cases of student illness, a physician's note is required for the fee to be waived.**
- **Showing up to a drive lesson without an instruction permit will also result in a \$68.00 fee.**
- You must notify us with at least 48 hours' notice if you have any preferences in your drive instructor (e.g., male/female, vaccinated/unvaccinated, etc.).
- We reserve the right to cancel drive lessons due to poor weather, instructor absence, and/or other unforeseen events. You will be notified by phone, email, and/or text message that the lesson has been cancelled and rescheduling is required.
- **If students fail to meet the requirements of each drive lesson, additional drive lessons may be required to complete the course.** Required additional drive lessons may be purchased for \$70/hour. If additional drive lessons are not required and you still wish to purchase additional lessons then our Private Lesson rates will apply.
- Security cameras are utilized throughout each of our operating locations, including in our classrooms. Further, each drive lesson is recorded for student and instructor safety using a two-camera dashcam attached to the front windshield of the instruction vehicle. No footage whereby a student may be identified will be used for educational purposes without written consent from the student/parent. A parent/guardian must be present in the vehicle if you do not want a drive lesson to be recorded.
- Tuition is non-refundable unless the student drops the course by the end of the first class. Credits may be applied to future courses. The \$50 deposit to reserve your spot in the course is non-refundable within 10 days of the start of class.
- Full tuition is due by the first day of class, unless the student is enrolled in our Pay As You Go package. If the student is enrolled in our Pay As You Go package then payments can be made using the following schedule:
  - \$50 deposit due at time of registration, plus sales tax
  - Balance minus \$500 due on the first day of class
  - \$100 due at the time of 1<sup>st</sup> drive lesson
  - \$100 due at the time of 2<sup>nd</sup> drive lesson
  - \$100 due at the time of 3<sup>rd</sup> drive lesson
  - \$100 due at the time of 4<sup>th</sup> drive lesson
  - \$100 due at the time of 5<sup>th</sup> drive lessonThe Pay As You Go package is not eligible for discounts. Students who are unable to pay full tuition on the first night of class may opt at that time to enroll in the Pay As You Go package, however any discounts received will be voided.
- Course completions will not be entered until all tuition and other fees have been paid in full.
- WA State regulations, these policies, our processes, and our fees are subject to change without prior notice.

Olympic Driving School is required to provide all course registrants with information regarding Washington State's Intermediate Driver License rules and penalties. Please see [RCW 46.20.075](#) for more information. Summary information will be presented during the "Parent's Night" portion of the course.

**By clicking the box below, I certify that I have received information pertaining to the Intermediate Driver's License and understand all requirements, restrictions, and penalties. I have read and understand what is expected of me/my student, consent to all Olympic Driving School course requirements and policies listed above, and agree to pay all tuition and fees as outlined.**

(360) 358-5311

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## Policies for Private Lessons

Private lessons are typically reserved for students who are 18+, however any student who has obtained an instruction permit or driver license can enroll in private lessons. The following policies apply to students enrolled in private lessons:

- Students must obtain a Washington State Learners Permit or carry a valid driver license and have it in their possession for every drive.
- **24 hours cancellation notice is required for all drive lessons. Failure to cancel or show up on time (within 10 minutes) will result in a \$68.00 fee. In cases of student illness, a physician's note is required for the fee to be waived.**
- **Showing up without an instruction permit or driver license will also result in a \$68 fee.**
- Private lessons are customized to each driver's individual needs. Olympic Driving School does not guarantee a timeframe for when students will be able to obtain a driver license or reach their desired level of driving proficiency.
- You must notify us with at least 48 hours' notice if you have any preferences in your drive instructor (e.g., male/female, vaccinated/unvaccinated, etc.).
- We reserve the right to cancel drive lessons due to poor weather, instructor absence, and/or other unforeseen events. You will be notified by phone, email, and/or text message that the lesson has been cancelled and rescheduling is required.
- Security cameras are utilized throughout each of our operating locations, including in our classrooms. Further, each drive lesson is recorded for student and instructor safety using a two-camera dashcam attached to the front windshield of the instruction vehicle. No footage whereby a student may be identified will be used for educational purposes without written consent from the student/parent.
- Private driving lessons must be used within a timeframe relative to the number of lessons purchased. The 3 lesson bundle must be completed within 3 months, the 5 lesson bundle within 5 months, and the 10 lesson bundle within 10 months. Any unused lessons will be forfeited without refund after this time. Longer delays may be authorized by the school Owner or Manager at their discretion.
- Full payment for private lessons is due before the first lesson begins. Exceptions can be made on a case-by-case basis by the school Owner or Manager.
- If the student chooses to discontinue private lessons, Olympic Driving School will refund 50% of the prorated value of any remaining drives. For example, if a student purchased 10 private lessons for \$850 but chooses to discontinue private lessons after 5 drives, only \$225 of the remaining \$450 will be refunded.
- WA State regulations, these policies, our processes, and our fees are subject to change without prior notice.

**By clicking the box below, I certify that** I have read and understand what is expected of me as a student, consent to all rules listed above, and agree to pay all tuition and fees.