



Name: _____ DOB: _____

Permit/ID #: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

I have read, understood, and do accept Olympic Driving School's prices, policies and procedures related to testing as described below and on the following page.

Signature: _____ Date: _____

Identification Requirements

Stand-Alone Documents	Other ID (2 Required)	
<ul style="list-style-type: none"> Washington Photo ID Photo ID from another state in the US Military ID Passport Tribal ID with photo Govt. Issued Residency card U.S. agency cards U.S. county or U.S. state police identification Other Govt. issued documents with signature and photo Student ID (with birth certificate or non-photo instruction permit) Yearbook (with birth certificate or non-photo instruction permit) Foreign Driver License 	<ul style="list-style-type: none"> Clearance letter or driving record from another state's DMV Divorce decree, certified by the issuing government authority Government employee ID card (state or federal), with signature and photo Marriage license/certificate, certified by the issuing government authority Medicare card (not a DSHS medical card) 	<ul style="list-style-type: none"> Police employee ID card issued by Washington city or county Professional license (e.g. nurse, physician, engineer, etc.) School transcript, or Forms I-20 or DS-2019 for foreign exchange students Selective Service card Authentic Social Security card Transportation Worker Identification Credential (TWIC) Veteran Administration Identification, with photo

For Office Use Only

Exam (Per Attempt)	Price	10% Disc.	DATE	W/S	Pass/Fail	Cash/Card	ID
Knowledge Exam	\$30	\$27					
Knowledge Exam - Oral	\$80	\$72					
Skills Exam (Private Car)	\$50	\$45					
Skills Exam + ODS Car	\$80	\$72					
30min Practice + Skills Exam + ODS Car	\$120	\$108					

Note: The above fees are separate from DOL licensing fees and Olympic Driving School's driver education programs.



General

1. At the time of the exam the applicant must provide proof of identification as listed in the tables on the previous page. **Parents or Guardians may also identify minors using all of the following (not applicable to foster parents):**
 - Parent/Guardian's stand-alone ID document
 - Document establishing child's name and date of birth (eg, Birth Certificate)
 - Document establishing parent/guardian status (step-parents must prove guardianship)
2. Your exam scores will be entered into the DOL system within 24 hours. You will have to visit a DOL office to apply for your license. Passing the knowledge and skills exams do not guarantee that an applicant will be issued a driver's license. The Department of Licensing will determine if an applicant has met all licensing requirements. If you are under the age of 18 you must be at least 16 years old, successfully completed a traffic safety education course, have had your permit for at least 6 months, and have had 50 hours driving experience - with at least 10 hours driving at night - to apply for your driver's license.
3. There will be no refunds issued for DOL testing. If you fail to show up for a scheduled exam without cancelling with at least 24 hours' notice, you will forfeit the pre-paid amount of the exam and will need to pre-pay again in order to schedule any following exam times.
4. Bribery in any form is not tolerated. Attempted bribes in exchange for a passing score on any exam will result in a referral to the Department of Licensing for all future exam attempts.
5. Please feel free to discuss any grievance or complaints you may have concerning your exam with the office staff. Please call 360-358-5311 or send an email to admin@driveolympic.com. If we cannot resolve your issue you may contact the DOL at 360-664-6692 or email tse@dol.wa.gov.
6. We reserve the right to refuse service to anyone.
7. We reserve the right to update our exam pricing, policies, and procedures and any time and without advance notice.

Knowledge Exams

1. The Knowledge Exam consists of 40 multiple-choice questions on topics found in the Washington Driver Guide. Applicants must answer at least 32 questions correctly to pass the exam.
2. Applicants may use their own internet-connected device (e.g. cell phone, tablet, laptop) to take the online version of exam or a device provided by the driving school. Applicants must have a License Express account to access the exam. Headphones/earphones may be used to access the audio-assist features of the online exam.
3. Cheating on the exam is not tolerated and will result in a failing score of 0% and a referral to the Department of Licensing for all future exam attempts. Cheating behavior includes but is not limited to: taking screenshots of the exam questions, navigating to a different screen, searching for answers online, using audio devices to transmit exam questions outside the exam room, communicating verbally or electronically with other non-staff persons during the exam, or any other behavior that compromises the exam questions.

Skills Exams

1. The Skills Exam will test the applicants' ability to drive legally and safely. Applicants must pass the Skills Exam with a score of least 80%.
2. The Department of Licensing reserves the right to conduct random re-examinations; applicants refusing to take a re-examination may have their license revoked.
3. Applicants that have received a DOL re-exam letter or have a temporary or permanent physical, visual, or mental condition that may impair their ability to drive must test at a Department of Licensing Office. Failure to disclose this information prior to testing will result in your exam not being honored at the DOL. Fees will not be refunded.
4. Your car must be legal to operate on public streets and must be in good working condition. This includes, but is not limited to: unobstructed windshield, working seat belts, wipers, defroster, tires, mirrors, all brake and reverse lights, turn signals, current vehicle registration and tabs, and insurance. Applicants wishing to use their own vehicle for their Skills exam are required to provide proof of insurance and current registration (current tabs) on the day of the exam.
5. We reserve the right to refuse Skills Exams in a private vehicle if we find the vehicle to be unsafe or unsanitary. Examinees may purchase the use of a school vehicle if one is available.
6. You will need to demonstrate arm signals prior to beginning the Skills Exam.
7. Pursuant to RCW 46.20.720, a driver convicted of an alcohol offense may be required to have an Ignition Interlock Device (IID) in order to drive. When this is the case, the applicant must take the Skills Exam in their vehicle using the IID.



Privacy Notice – How We Collect, Use, and Protect Your Information

When you take a knowledge or skills exam with Olympic Driving School, we collect certain personal information so we can schedule your exam, confirm your identity, record exam results, and report required information to the Washington State Department of Licensing (DOL).

Information we may collect includes:

- Name, date of birth, address, phone, and email
- Permit or license number
- Scheduling and appointment history
- Exam dates, results, and testing activity
- Limited accommodation information, only when relevant to testing eligibility

We visually verify your identification. We do **not** photocopy identification documents.

Where and how your information is stored

Your information may be stored in one or more of the following secure locations:

- Driver Ed Solutions (DES), our student and testing management system
- DOL systems used to record exam activity and results
- Signed paper testing agreements and score sheets, kept in locked filing cabinets for at least three (3) years
- Limited internal administrative files stored in secure, business-only Google Drive folders with restricted access

Access to records is limited to authorized employees for legitimate business purposes. We do **not** sell, rent, or share exam applicant information for marketing or unrelated business purposes.

How your information is used

We use your information only to:

- Schedule and administer exams
- Verify identity and eligibility
- Report exam results to the Department of Licensing
- Comply with recordkeeping and audit requirements
- Respond to questions, complaints, or disputes related to testing

How we protect your information

We use reasonable administrative, physical, and technical safeguards to protect personal information. Driver Ed Solutions maintains network, records-management, and incident-response controls designed to protect confidential information and ensure secure handling and destruction when required. Paper records are kept in locked storage. Digital systems are password-protected and limited to authorized users.

Retention and destruction

Testing records are kept only as long as required by law and contract. When records are no longer required, they are securely destroyed.

If a data security incident occurs

If we learn that personal information in our care has been accessed, used, or disclosed in a way that creates a risk of harm, we will:

1. investigate the incident,
2. take steps to reduce further risk, and
3. notify affected individuals when required by law or contract.

We will also cooperate with DES, DOL, and any applicable authorities as appropriate.

Your options and questions

You may contact us to ask questions about how your information is handled or to request corrections if something is inaccurate. Some records must be retained by law and cannot be deleted upon request.

Olympic Driving School
admin@driveolympic.com
(360) 358-5311

If we cannot resolve your concern, you may also contact the Washington State Department of Licensing at tse@dol.wa.gov.

By signing this testing agreement, you acknowledge that you have read and understand this Privacy Notice.

Signature: _____

Date: _____